

H96DA Minutes

December 16, 2010

Director Attendees: Charles Stevens, Paul Johnson, Ruth Forrest, Molly Harts, Sylvia Herlong and Donna Wells.

Also present was Executive Director Charles Harts.

In the absence of President Dr. William Long, the meeting was called to order by Director/Secretary Paul Johnson

Executive Director Charles Stevens gave the invocation.

Minutes

The October, 2010 minutes were reviewed. Director Forrest made a motion to accept the minutes and the motion was seconded by Director Stevens.

Note: No meeting was held during the month of November, 2010.

Treasurers Report

The financial report was presented by Director/Treasurer Paul Johnson. Director Wells made a motion to accept the report and the motion was seconded by Director Stevens.

Director/Treasurer Johnson stated that an invoice for ½ of the Welcome Sign on North Cambridge had been received and paid per previous BOD approval to purchase the sign.

Johnson recommended merging the two (2) checking accounts into one (1) account. Director Herlong made a motion to merge the checking accounts into one (1) account and seconded by Director/Secretary Wells.

It was discussed that both banking institutions had provided good service but due to closeness and convenience of Suntrust to the H96DA that bank would be the best choice. Director/Secretary Wells made the motion to close-out the checking account with Palmetto Bank and transfer all funds to Suntrust. Director Forrest seconded the motion.

Director/Treasurer Johnson stated that due to family health matters that he would not always be available to sign checks for H96DA financial obligations. He recommended combining the secretary and treasurer BOD positions and adding the secretary to the signature card. Director Herlong motioned to combine the secretary/treasurer positions Effective January 1st, 2011. Director Molly Harts seconded the motion.

Activities Report

Director Wells stated that the postcard vendor stated delivery 4-6 weeks upon proof approval. However, she had not received any proofs but would stay in contact with the vendor.

Executive Director's Report

Executive Director Charles Harts presented the Executive Directors Report as submitted.

Executive Director Harts needed BOD approval for \$29.39 for miscellaneous expenses per submitted receipts and requested petty cash replenishment in the amount of \$50.00. Director/Secretary Wells made a motion to approve the requested amount and the motion was seconded by Director Stevens.

Executive Director Harts requested approval for \$61.16 for food purchased for annual BOD Christmas lunch from Mig's. Director Molly Harts made a motion to approve request and the motion was seconded by Director/Secretary Wells.

Executive Director Harts noted that any recommended changes to the By-Laws needed To approved and submitted to the State and submitted in July, 2011.

Executive Director Harts stated that he had spoke with President Dr. William Long concerning the cost of promotional shirts and that it would not be a profitable project to pursue. The submitted invoice for the sample shirts was approved.

New Business

None.

Other Business

None.

With no further business, the meeting was adjourned.

Respectfully submitted,

Donna Wells
Secretary /Director

Approval Date:

Dr. William Long, President
Six Development Association

Historic Ninety

